

## **LESSONS + CLASSES POLICIES**

Thank you – parents, students, instructors, administrators – for making our creative arts community better. We would not have made it to almost 40 years if not for you!

Please review our School Policies that are in place to ensure that our school will be able to continue providing excellent music lessons with long-term committed Instructors.

### **Lesson Pricing and Structure**

We offer individual lessons with our professional musician instructors in both 30 & 60 minute blocks, on a single or ongoing weekly basis, so you can sign up for the lesson frequency that fits your goals and budget.

FREQUENCY	LESSON LENGTH	TUITION
Weekly Lessons	30 min.	\$195.00/month
Weekly Lessons	60 min.	\$360.00/month
Single Lessons	30 min.	\$55.00/each
Single Lesson	30 min.	\$100.00/each

## How do I sign up for a single lesson?

- Single lessons must be paid in full at the time the lesson is scheduled. Give us a call to sign up!
- New lessons cannot be scheduled more than a week in advance.
- If you are not paying the monthly flat rate, we cannot guarantee the same instructor or time will be available the following week.
- Your appointment confirmation holds a spot in an instructor's schedule. Reschedules or refunds are not available.

### Can I pay-as-I-go for weekly lessons?

- Our tuition fee is a monthly flat rate for weekly private lessons paid in advance of each month.
- Lessons are scheduled every week of the month, which reserves your time slot with a regularly scheduled Instructor.
- The monthly tuition rate remains the same whether it is a 4 or 5 week month.
- This weekly commitment encourages consistent learning and discipline, and supports the strong foundation of our school's Instructors.

## If I am paying monthly is there a different rate for shorter months?

When on the monthly membership with auto-charge, tuition is the same whether there are four or five weeks in a month. This works as a benefit to our students and maintains stability for our Instructors.

### If I start monthly weekly classes in the middle of a month is it prorated?

Lessons that begin in the middle of a month will be prorated for the number of weeks/lessons remaining in that month. We do not prorate months where you will have planned absences.

## When do I make a payment when paying monthly?

Our default autopay date is on the 25th of each month prior to pay for the following month's lessons. For example; March lessons will be automatically charged to your card on file on February 25th. Please let us know if you'd like to request an exception.

#### Do you offer refunds or makeups?

- We do not require our Instructors to offer makeups for student absences or for the 5 holidays a year that we close. Your tuition pays for a time slot with an instructor every week; a make-up would require your Instructor to volunteer additional time outside of their confirmed scheduled lessons.
- If you need to miss a lesson, please let us know as early as possible so Instructors can plan their schedules. Sameday callouts (unless for sickness or emergency) cause stress on our Admin team as well as affecting Instructors' schedule planning for the day. This partnership is required between all parties to be successful.



# **LESSONS + CLASSES POLICIES**

### **Student Absences**

If you must miss a lesson, your options are:

- Gift the lesson (for the specific day/time being missed) to a friend/family member.
- It may be possible to switch an 'in-person' to a virtual lesson with your Instructor at your lesson time.
- Miss the lesson that week.

Note: School Administrators will not coordinate makeups; if the instructor chooses to provide a makeup, they will coordinate that directly with the student as it is their option to volunteer that makeup time.

## What if my Instructor is absent?

- In the event that your instructor must miss a lesson, we will try our hardest to provide a qualified substitute Instructor for that time slot.
- If you choose not to accept a lesson with an alternative instructor, you will not be credited for the canceled lesson.
- If we are unable to confirm a substitute, your regular Instructor will work with you to schedule a make-up lesson. If that is not possible, we will credit the lesson the next month.

## How do I discontinue my lessons?

- If you have schedule changes or wish to discontinue lessons, please inform your School Administrator to ensure proper scheduling.
- Telling your Instructor does NOT count as giving proper notice.
- We ask for a month's notice in writing to stop monthly lessons and REQUIRE a two week notice.
- We cannot offer refunds, so inform your school administrator by the 15th to discontinue at month end.
- We do not offer refunds after your scheduled autocharge date prior to the lesson month.
- If you miss informing us prior to your tuition charge date, we will apply two weeks towards the instructor and keep two credits for you to schedule one-off lessons within the calendar year.
- This policy was established for our instructors to give them time to schedule another student in that time slot, providing our wonderful teachers with stability and our students with instructor longevity.

## **Classes Pricing and Structure**

- Band Classes are a once-weekly, hour-long commitment.
- Adult classes are for a set period of time; youth classes are ongoing.

Tuition for Current Enrolled Students: \$110/month

Tuition for Not Currently Enrolled Students: \$130/month

Make-ups and credits are not provided for student cancellations, or if a Band Class falls on a holiday.

If you are interested in a class that is not currently running, please let us know to add you to our wait list!

## **Holiday Closures**

July 4th | Thanksgiving | December 24 and 25 | January 1st.

### **Gift Certificates**

Seattle Drum School offers electronic gift certificates in custom amounts based on our current tuition rates. Call or stop by one of our schools to purchase yours!

### **Account Management & Contacts**

All of our lesson scheduling and tuition payments are managed by our School Administrators.

**Lake City:** 206-364-8815. info@seattledrumschool.com | **hours:** Monday-Thursday Noon-8pm | Friday Noon-6pm | Varied Saturdays **Georgetown:** 206-763-9700. georgetown@seattledrumschool.com | **hours:** Monday-Thursday 2pm-8pm | Friday 2pm-7pm | Saturday 10am-3pm

Thank you for supporting our Instructors and Seattle Drum School of Music. You make us happen!